**Carlow Sports Partnership**

**Bike Week 2024**

**Grant Application**

**Please submit this form to Carlow Sports Partnership no later than 5:00pm on Wednesday 10th January 2024.**

**Forms can be returned to cshanahan@carlowcoco,ie or posted to Caroline Shanahan, Carlow Sports Partnership, Community Section, Carlow County Council, Carlow Town Hall, Centaur Street, Carlow.**

**Applications received after this time will not be accepted.**

**Please note that a maximum amount of €2,000.00 per applicant is available to apply for.**

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| 1. **Applicant Details** | |
| Name of School, Club, Community Group or Organisation |  |
| Point of Contact for Expression of Interest |  |
| Role within School, Club, Group or Organisation |  |
| Contact Number |  |
| Contact Email |  |

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| 1. **Proposed Event Details**   **(Please note, all events must be in line with the terms and conditions as set out in Section 3 of this document)** | |
| Title of Event |  |
| Proposed Date(s) of Event |  |
| Description of Event |  |
| Targeted Group(s) (e.g. families, children, women, teenage girls, people with additional needs etc.,) |  |
| Approximate Number of Participants Expected |  |
| Location of Event |  |
| Estimated Costs (please provide a full breakdown of costs) |  |

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| 1. **Terms and Conditions** |
| * Events must be **held during Bike Week 2024** which is from May 11th – 19th 2024. * The Bike Week & Carlow Sports Partnership **logos must be used** on all promotional materials, these can be obtained by emailing cshanahan@carlowcoco.ie * Upon completion of events, all recipients of the Bike Week 2024 Grant from Carlow Sports Partnership will **return a report** detailing a breakdown of participants. * Bike Week grants are awarded towards the organisation and running of events and **not** for capital investment projects, such as the construction of bike stands or the purchase of bicycles. * **Confirmed details** of events should be submitted **before 31st March** in advance of Bike Week for upload to the Bike Week website. |

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| 1. **Signed Declaration by Point of Contact** |
| I, the undersigned, hereby acknowledge that I have read and understood the terms and conditions of the Bike Week 2024 Grant Application Form, and, if successful in this application agree to adhere to all terms and conditions as laid out and yet may be decided by the Department of Transport, Carlow County Council or Carlow Sports Partnership in relation to Bike Week 2024.  Signed:                                                            Date:  Printed Name: |